

PHONE: 608-742-9227 FAX: 608-742-9700 E-MAIL: DHHS@columbiacountywi.gov WEBSITE: www.co.columbia.wi.us

Health and Human Services 111 East Mullett St.

Mailing Address: P.O. Box 136 Portage, WI 53901-0136

GRIEVANCE

Name of Person Completing Form:			
Address:			
Phone:			
Client Name	:		
Address:			
Phone:			
Please describe your grievance. Be sure to include what specific right(s) you believe have been violated, as well as all facts, dates, times, places and persons involved:			
Please describe what type of relief/solution you wish to have:			
I have	I have not		had an informal discussion with the person involved.
I have	I have not		submitted this grievance to the agency listed below.
Name:			Date:
Signature:			
Diagon notices the completed form to:			

Please return the completed form to: Columbia County DH&HS, Grievance Officer P.O. Box 136, Portage, WI 53901

Wisconsin Department of Health Services Clients Rights – Complaint Process